CESP APPLICATION AND REGISTRATION FORM

Spring Semester 2024 from February 9th – May 10th

**In order to apply and register for the CESP, we must receive the following materials:**

1. **The completed CESP application and registration form**
2. **A resume (curriculum vitae) about yourself**
3. **Your official university transcript**
4. **Two passport size photos (minimum image size 3,5 cm x 4,5 cm)**
5. **A 50 € (EUR) non-refundable application fee (or equivalent in other currency)**

**PLEASE FILL-IN ELECTRONICALLY, PRINT AND SIGN:**
Please note that you may type only in the grey fields. In case the field contains a default text, click in the field and then you will be able to either choose a word from a list or overwrite the text.

**PLEASE TYPE OR PRINT**

**1. Last Name:       , First Name:       , Middle Name:**

**2. Sex:**

**3. Date of Birth (month/day/year):**

**4. Place of Birth (city, state):**

**5. Country of Passport and Passport Number:**

**6. Coordinating (Home) University:**

**7. Number of College Years Completed When Program Begins:**

**8. Academic Standing (cumulative grade point average and scale or rank in class):**

**9. Major Area of Study:**

**10.** **Your E-mail Address:**

**11.** **Your Mobile Phone Number:**

**12. Your Permanent Mailing (Postal) Address**

**13. Name, Full Address, and Phone Number of Person (English speaking if possible) to Contact in Case of Emergency:**

**14. Are You a Vegetarian?**

**15. This Space is Reserved for Any Additional Information You May Wish to Add:**

**16. In case you intend to participate at Spring Semester 24, will you apply for accommodation?**

**Please select and mark:**

[ ]  **a) in the university dormitories – By selecting the university dormitories,** you will receive instructions how to register for the dormitories by e-mail.

 **Or**

[ ]  **b) will you search for another options?**

**17. Do You wish to apply for Buddy Program (ESN VSE PRAGUE)?**

 **Please select and mark:**

[ ]  **- yes**

By selecting **yes**, you give us your consent to share some information about you with the ESN VSE Prague student organization- Buddy Program.

[ ]  **- no**

## 18. CESP Program organizes a 3- day study tour as a bonus, which is not a part of the tuition fee, but the whole cost bears CESP. Please mark the Study tour if you are interested in.

 **Study Tour – Moravian Trip** + one day trip to Vienna (Austria)

[ ]  **(3-day trip)**
 Tracing the folk culture and excellent wine tradition of South Moravia.

**The program fee is 3,220 € (EUR) per semester. This price includes the scholastic tuition. It does not include accommodation, costs for cultural events, meal expenses or local and international transportation.**

**The program fee is charged on a per-semester basis and must be paid two weeks before the program begins.**

**You can pay the program fee by** [**credit card via on-line**](http://cesp.vse.cz/admission/tuition/pay-on-line/) **form on our website (**[**http://cesp.vse.cz/admission/tuition/pay-on-line/**](http://cesp.vse.cz/admission/tuition/pay-on-line/)**)**

 **or by bank-to-bank transfer into the following account:**

* Bank Name: Czech Savings Bank Prague
* Bank Street Address: Olbrachtova 1929/62
* City: Praha 4
* Zip Code: 140 00
* Country: Czech Republic
* IBAN: CZ2108000000000001828782
* SWIFT: GIBACZPX
* Beneficiary Name: Prague University of Economics and Business
* Beneficiary Account Number: 1828782/0800

**All transaction fees are to be paid by the applicants.**

**The application deadlines are November 10 for Non-EU students and November 30 for EU students for the Spring semester 2024.**

**The application form has to be delivered to CESP office before the deadline.**

 **I, the undersigned, have read the CESP pamphlet (or website), including the section on \*CESP refunding policy, safety and security, and have completed the application and registration form honestly. If accepted, I hereby agree to be registered in the CESP program and agree to pay the relevant fee in full before the semester begins**.

**\*CESP refunding policy can be found here:** [**https://cesp.vse.cz/academics/admission/tuition/**](https://cesp.vse.cz/academics/admission/tuition/)

 **I agree that my data is collected, kept and processed by course of the 110/2019Sb. “Personal Data Protection Act as amended” and “REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)”, by the Prague University of Economics and Business, nám. Winstona Churchilla 4, 130 67 Praha 3, Czech Republic. Please see** [**https://www.vse.cz/english/about-vse/information-and-regulations/gdpr/**](https://www.vse.cz/english/about-vse/information-and-regulations/gdpr/)**. This assent is granted on a voluntary basis in the above-mentioned extent and for the time period essentially needed.**

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|  Date |  |  Signature |  |